

**POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
August 21, 2012**

ORIGINAL

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Wendy Sanborn called the meeting to order at 7:00PM with Selectmen, Larry Moreau, Lester Stevens, Steve Robinson and Jim Fernald present. The Town Manager and Assistant Town Manager were also present.

EXECUTIVE SESSION - Personnel Matter

Selectman Stevens moved that the Board of Selectmen enter into executive session with Rosemary Kulow pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, subsection 405 Executive Sessions, subsection 6(A) to discuss a personnel matter. Selectman Moreau seconded the motion. Discussion: None.

Vote: 5-yes 0-no

The Board returned to open session at 6:38PM.

Selectman Stevens moved that the Board of Selectmen enter into executive session with John Cleveland and Rosemary Kulow pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, § 405 Executive Sessions, § 6 (C) to discuss the consideration of property use or acquisition. Selectman Moreau seconded the motion. Discussion: None.

Vote: 5-yes 0-no

The Board returned to open session at 6:44PM and recessed until 7:00PM.

MINUTES OF PREVIOUS MEETINGS

Selectman Moreau moved to approve the meeting minutes of August 7, 2012 as presented. Selectman Robinson seconded the motion. Discussion: None.

Vote: 5-yes 0-no

RECOGNITION OF VISITORS (A list of visitors who attended the meeting are attached to these minutes.) Don Stover spoke to the Board regarding the dam located near the Fire Rescue Station and the positive resource it is for the town. He felt that with a few changes it could continue to be used by individuals. Selectman Moreau recommended directing the Conservation Commission to create a plan for the dam's use to develop a safe and pleasant area for people. In addition, Selectman Moreau recommended that the Board authorize the commission to get an opinion through the Maine Municipal Association regarding the project. The remaining members of the Board were in agreement with Selectman Moreau.

REPORTS AND COMMUNICATIONS

Town Manager's Report – In addition to a written report, the manager provided a verbal summary of activities that took place subsequent to submitting her report.

- DEP Violations – DEP will be looking at the worst violations and developing a training session for the Planning Board; the violation letter should arrive next week; the CEO will be able to act on those violators that deliberately went against orders.
- Received prices from AVCOG on cutting edges
- Obtaining prices for municipal paving needed due to water line.

Department Head Reports - Public Works/Lewiston Junction Road Paving - the Board instructed the Public Works Director and Road Commissioner to contact the Auburn Water & Sewer District and have the manholes raised this year (1") as opposed to paving over them and having to dig them up next year. The Board's objective is that the Lewiston Junction Road needs to be completed this year with all maintenance.

Financial Reports FYE 2012

Communications - The following materials were included in the meeting packets:

Public Access Report

Historical Society Resignation – Selectman Moreau asked the Town Manager to send a letter from the Board to Fred Huntress accepting his resignation and thanking him for his service to the Historical Society. Selectman Robinson seconded the motion. Discussion: None.

Vote: 5-yes 0-no

MTCMA - Letter of Recognition

AVCOG Communications

OLD BUSINESS

Real Estate Sales RFP Approval - Selectman Moreau moved to accept the Real Estate Sales Request for Proposal as presented by the Town Manager and to authorize her to move forward with the process. Selectman Stevens seconded the motion. Discussion: None.

Vote: 5-yes 0-no

Town Goal-Setting Session - Workshop set for September 11, 2012 at 7:00PM

NEW BUSINESS

Citizen Request for Building Permit Refund - Selectman Moreau moved to authorize a permit refund to Peter Craig based on building permit #BP2012-045 in the amount of \$1,253.60. Discussion: CEO Adams explained that permits are good forever; however the project must start within the first 6 months. If work stops for more than 6 months the permit is void. This rule is contained in the recent adoption of the MUBEC building codes. The Board would like to have the section of the code that speaks to this sent to them. CEO Adams further noted that there is no longer an application fee. Selectman Robinson seconded the motion. Discussion: None.

Vote: 5-yes 0-no

CEO/Planner - Request for New Zoning Maps - Selectman Moreau moved to approve CEO Adams' request for new Zoning Maps. Selectman Robinson seconded the motion. Discussion: The CEO explained the need for the new maps is to update the location and dividing of lots as this has not been updated for some time. He stated that the data from O'Donnell & Associates has already been sent over to AVCOG. The cost will be \$500 which will be paid for from the town contingency account.

Vote: 5-yes 0-no

Historical Society/Temporary Sign Permit - Selectman Moreau moved to grant the Poland Historical Society permission to erect the fund raising thermometer under section 508.18.G of the town's Comprehensive Land Use Code entitled "Signs Allowed in all Districts without a Permit from the Code Enforcement Officer". Selectman Robinson seconded the motion. Discussion: None.

Vote: 5-yes 0-no

Acceptance of Donations/Gifts - Selectman Moreau moved to adopt a new policy for the acceptance of monetary gifts of any kind in excess of \$500.00 be presented to the Board of Selectmen for their approval with the regular financial reports. Selectman Robinson seconded the motion. Discussion:

Chairperson Sanborn asked the manager to please convey to the Library Trustees that this policy does not include donated items, i.e. books, supplies, furniture.

Vote: 5-yes 0-no

Highland Cemetery - Acceptance of Donation - Selectman Stevens moved to accept the donation on behalf of the Highland Cemetery from the trustees of the Corwin R. Packard Revocable Trust in the amount of \$21,088.35. Selectman Robinson seconded the motion. Discussion: Selectman Stevens read aloud the letter from the trustees to the Highland Cemetery treasurer.

Vote: 4-yes 0-no 1-abstained (Selectman Fernald)

MMA Legislative Policy Committee / Legislative Issues - Discussion only.

Payables - Selectman Moreau moved to approve the bills payables for the FYE 2012 in the amount of \$1,738.92. Selectman Fernald seconded the motion. Discussion: None.

Vote: 5-yes 0-no

Payables - Selectman Moreau moved to approve the bills payables for the FYE 2013 in the amount of \$1,169,063.56. Selectman Stevens seconded the motion. Discussion: None.

Vote: 5-yes 0-no

ANY OTHER BUSINESS

Selectman Moreau would like to have HM Payson send a letter or have them present at a meeting to explain the reports received on the library trust fund.

Selectman Robison reported that there is a potential date of August 29th that the RSU Directors and town officials will meet.


ADJOURN - Selectman Moreau moved to adjourn. Selectman Fernald seconded the motion. Discussion: None.

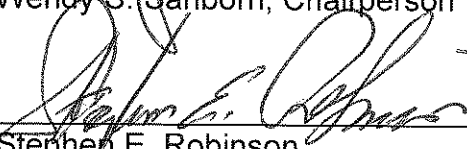
Vote: 5-yes 0-no

Recorded by: Rosemary E. Roy

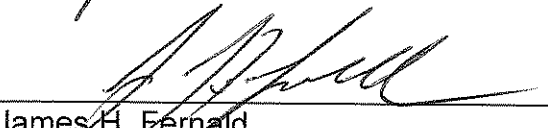
Board of Selectmen


Wendy S. Sanborn, Chairperson


Lawrence M. Moreau, Vice Chairperson


Stephen E. Robinson


Lester C. Stevens


James H. Fernald

☐ POLAND PLANNING BOARD

☒ SELECTMEN

☐ OTHER _____

Public Attendance

Meeting of

8/21/12

Randy La Claire

Don Stover

John Cleveland

Scott Segal

Winston Dugan

Janne Wright